

10<sup>th</sup> July 2017,

Dear Parents,

**Re: Photographs**

Please could you ensure that any orders are brought in to school by the morning of Friday 14<sup>th</sup> July. This will ensure that your order is processed and received before we break up on 21<sup>st</sup> July.

Please make any cheques payable to 'Lisa Jeffries'.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'AC' or similar initials, written in a cursive style.

Anne Carter  
Administrator